



UNIVERSITY OF CALCUTTA

No. CE/R&F/09/18/15

SENATE HOUSE
KOLKATA

Friday, the 9th February, 2018

From: The Controller of Examinations
University of Calcutta

To: The Principals
All Affiliated Colleges for B.A./ B.Sc./B.Com. Courses

Dear Sir / Madam,

This is to inform you that Admit Cards, Descriptive Rolls cum Attendance Register (AR-DR), Allotment Instructions and Pre-printed Top sheets in respect of the candidates of B.A./B.Sc./B.Com. (Supplementary) Examinations, 2017 will be delivered to your authorised representatives as per following schedule.

Examinations	Date of issuing from C.U. office to the Colleges
B.A./B.Sc./B.Com. Part II (Supplementary) Examinations, 2017	12.02.2018 [From 12 noon to 5 p.m.]

The documents will be delivered from the following Sections :

1.	Admit cards and Descriptive Rolls cum Attendance Register (AR-DR)	Statement (Major – I & II), 2 nd floor, Darbhanga Building
2.	Allotment of Seats	Allotment Section, Gr. Floor, Darbhanga Building
3.	Pre-printed Top sheets	Rolls and Forms Section, 2 nd floor, Darbhanga Building

You are requested to send your authorised representatives to collect the above-mentioned documents from the respective Sections of this office.

You are once again requested to tally the Admit Cards with the checklist at the time of receiving the Admit Cards and inform us about the discrepancies, if any, as early as possible without much loss of time so that the discrepancies can be corrected at our end and the candidates may not face any difficulty in the examination and finally submit the checklist at the Statement (Major- I & II) Sections.

Looking forward to your active co-operation.

Thanking you,

Yours faithfully,

(Dr. Jayanta Sinha)
Controller of Examinations
University of Calcutta