

UNIVERSITY OF CALCUTTA

No. CE/R&F/09/18/36

SENATE HOUSE KOLKATA Thursday, the 31st May, 2018.

From: The Controller of Examinations, University of Calcutta.

NOTICE

During online form submission of Part- I, II, III Examinations and Semester Examination (under C.B.C.S.) candidates are hereby instructed to submit the below stated documents (photocopy) to their respective Colleges.

The colleges are requested to submit the below stated documents to the University so that the process of scrutiny remain fast and error free.

By the students to College

Photocopies of:

- i) Previous Marksheets (Not for Part I/ Sem.I)
- ii) Admit Card ((Not for Part I/ Sem. I)
- iii) Registration Certificate
- iv) Attested Photograph
- v) Permission letter from U.G. Council (if any)

By the College to University

- i) Corrected hard copy duly signed by the Principal/ Vice Principal/T.I.C./O.I.C. in tabular form.
- ii) Attested photocopies of all the documents from the Principal for course change and other related correction.

(Dr. Jayanta Sinha), Controller of Examinations, University of Calcutta.